

Comprehensive Progress Report

Mission: We believe R.E.A.L. panthers show RESPECT by being honest and kind to our campus and to all students, all adults, and ourselves; will EXPLORE by being ready to learn with materials and supplies and with a willingness to try; will ACHIEVE success by creating a safe environment with our actions and choices; and will LEAD by helping and serving others in our learning and our school work.

Vision: We pledge to create R.E.A.L. panthers.

Goals:



! = Past Due Actions

KEY = Key Indicator

| Core Function: | | School Leadership and Decision Making | | | |
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| Effective Practice: | | Establish a team structure with specific duties and time for instructional planning | | | |
| ID13 | Instructional Teams meet for blocks of time (4 to 6 hour blocks, once a month; whole days before and after the school year) sufficient to develop and refine units of instruction and review student learning data.(48) | | Implementation Status | Assigned To | Target Date |
| <i>Initial Assessment:</i> | <p>Cabot Middle School South (CMSS) is currently focusing school improvement efforts on ID13: Instructional teams meet for blocks of time (4 to 6 hour blocks, once a month; whole days before and after the school year) sufficient to develop and refine units of instruction and review student learning data. CMSS recognizes the importance of distributive leadership in decision making and is finding ways to make this possible within a team approach. Professional Learning Communities take place twice a month for instructional teams and content area teams in order to analyze data and collaborate on curricular and instructional planning. A faculty meeting takes place once a month in order to focus on schoolwide matters as well as to meet in school committees. Cabot Public Schools (CPS) developed a professional development plan that allowed for team planning before the school year started. CPS also endorses time out of the classroom throughout the year to extend professional development as in Argument Driven Inquiry or ASPIRE Crosswalk. However, it is very difficult to find a large block of time in intervals of 4-6 hours consistently every month. We have smaller blocks of time in place consistently each month but realize that a larger block of time can lead to a deeper focus in instructional planning.</p> | | Limited Development 11/26/2017 | | |
| <i>How it will look when fully met:</i> | <p>Teachers at Cabot Middle School South will be provided time and frequent opportunities to enhance student achievement by working with colleagues to deepen their knowledge and improve their standards-based practice. Instructional teams will have organized amounts of time to plan and monitor instruction. Instructional teams will meet for 4-6 hour blocks of time once a month, whole days before and after school, and during other planned meeting formats to develop and refine units of instruction and review student data. Professional development records, meeting minutes, and calendar dates will all be utilized in the documentation of this implementation.</p> | | | Casey Hanna | 05/29/2020 |
| Action(s) | Created Date | | | 0 of 10 (0%) | |
| 1 | 11/26/17 | A Leadership Team will be assembled to promote the school improvement process. This collaborative team will meet twice a month. | | | Amy Morrow 05/31/2018 |

Notes: Our leadership team is made up of one teacher from each instructional team on our campus.

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| 2 | 11/26/17 | Grade level teams will meet once a month during their plan time to analyze student data. | Casey Hanna | 05/31/2018 |
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Notes: Minutes from these meetings are shared in a Google document.

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| 3 | 11/26/17 | Department Professional Learning Communities will meet once a month to plan for instruction and discuss curriculum needs and successes. | Casey Hanna | 05/31/2018 |
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Notes: Department PLCs are held in the morning during advisory.

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| 4 | 11/26/17 | Faculty meetings are held once a month to address school wide issues and meet in various school committees. | Casey Hanna | 05/31/2018 |
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Notes: Committees include Clubs, Advisory, Spirit, Curb and Building Appeal, and Leadership.

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| 5 | 11/27/17 | The professional development plan for Cabot Public Schools has 18 hours of team planning in buildings before school starts and 6 hours of embedded collaboration throughout the school year. There is also a day after Christmas break and at the end of the year built into the faculty calendar for teachers to use in the planning process as well. | Casey Hanna | 05/31/2018 |
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| 6 | 11/30/17 | All science teachers will participate in Argument Driven Inquiry professional development. | Linda Payne | 05/31/2018 |
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Notes: Half day professional development sessions are scheduled intermittently during the year.

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| 7 | 11/30/17 | Middle school literacy teachers will collaborate for one day to build Edulastic interim assessments. | Melanie Duerkop | 05/31/2018 |
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| 8 | 11/30/17 | Math and literacy teachers will collaborate to align state standards with ACT Aspire Performance Level Descriptors. This collaboration will be developed into a document that can be used by teachers to plan future instruction. | Rebecca Coda | 05/31/2018 |
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| 9 | 12/5/17 | Teachers will receive a 50 minute plan time each day school is in session. | Casey Hanna | 05/31/2018 |
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| 10 | 12/5/17 | Agendas will be provided electronically or in a hard copy form at all meetings. Minutes from team meetings will be shared via Google Docs to all involved for collaborative revisions. | | Casey Hanna | 05/31/2018 |
| <i>Notes:</i> | | | | | |