

Parental Involvement Plan 2016-2017 Cabot Public Schools

Goal 1: How will the LEA foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement?

1. Cabot Public Schools will post the district and school parental involvement plans on the district website and in each building. (Liz Massey, October 2016)
2. In the spring semester, a district meeting will be held to update policy for the upcoming year's Title I, Part A program. (Aaron Randolph, May 2017)
3. A minimum of 1% of Title I, Part A funding will be reserved for parental involvement. A minimum of 95% of the funding will go directly to the identified schools. (Aaron Randolph, May 2016)
4. The district parental involvement coordinator will work with Head Start, HIPPOY and the pre kindergarten coordinator to involve parents in the parental involvement opportunities throughout the district. (Aaron Randolph/Lori Bridges, ongoing)
5. Each school will identify a parental involvement facilitator who will coordinate with the district parental involvement coordinator. (Terena Woodruff/Building Administrators, ACE/ALE-Anita Grisham, CHS-Shannon Southard, CFA-Jamie Layes Shelton, CJHN-Jessica Moser, CJHS-Holly Shannon, CMSN-Rita House, CMSS-Angela Pumphrey, CE-LeAnna Reed, ES-Brittany Webb, MC-Lindsay MacMillan, MtS-Amanda Eggerth, NS-Karen Turner, SS-Andrea Neville, SC-Jessica House, WC-Emily Taylor, WS-Ginny Brown, August 2016)
6. At the end of each school year, each school will survey parents to review the effectiveness of the parental involvement plan. The results will be reviewed by the district parental involvement committee. (Terena Woodruff/Building Administrators, May 2017)
7. Cabot Public Schools will establish a district parental involvement committee consisting of three parents and three district level members, including district parental involvement coordinator. The committee will be responsible for developing and reviewing the district parental involvement plan, disseminating information to the community and promoting parental involvement activities. (Tammy Tucker, September 2016)

8. Parents with disabilities or limited English proficiency will be provided access to parental involvement information and activities. (Terena Woodruff/Karyna Carbone, ongoing)

9. The parental involvement committee will review and make suggestions for school improvement as required under Section 1116 of NCLB. (Terena Woodruff, ongoing)

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement?

1. The district parental involvement coordinator will meet with building parental involvement facilitators at least once per semester to review school plans. The coordinator will visit buildings to observe parental involvement practices, attend selected events, and observe the parent resource center. (Terena Woodruff, September 2016/May 2017)

2. Each building will establish and maintain a parent resource center to provide materials and resources to parents in supporting their child's academic achievement. (Terena Woodruff/Building Administrators, ongoing)

3. District staff will participate in professional development to enhance awareness and skills in reaching out to, communicating with and working with parents as equal partners. Professional development will be conducted at both the district and school levels. (Linda Payne, ongoing)

4. The district parental involvement coordinator will work with the ELL coordinator to provide information in a language and form parents can understand. (Terena Woodruff/Karyna Carbone, ongoing)

5. Information about adult literacy will be available in the building parent resource centers. (Terena Woodruff/Building Parental Involvement Facilitators, ongoing)

6. A copy of district and school parental involvement plans will be posted on the district website and in each building's parent resource center. (Terena Woodruff/Building Parental Involvement Facilitators/Liz Massey, October 2016)

7. The district parental involvement coordinator will work with the principal and parental involvement facilitator at each Title I, Part A school to ensure that the following tasks are completed. (Terena

Woodruff/Building Administrators/Building Parental Involvement Facilitators, Aaron Randolph, ongoing)

Develop a parental involvement plan

Hold parent meetings at flexible times

Provide parents information about the school program and the program information guide

Develop and implement the School-Parent Compact

Provide parent training, such as literacy and math nights, to help parents improve the child's academic achievement and inform parents how to use the Home Access Center to check their child's attendance and grades.

8. Inform parents of volunteer opportunities (Terena Woodruff/Building Parental Involvement Facilitators, ongoing)

Goal 3: How will the district build the school's capacity for strong parental involvement?

1. This district will provide parents information about local, state and national education goals. Identified schools will also make available parents' rights as defined in Title I, Part A. Links will be posted on the website and may be requested in printed form. This information will also be available in the parent resource center. (Terena Woodruff/identified Building Administrators/Liz Massey, ongoing)

2. Each school will provide the opportunity for the formation of parent engagement groups such as PTO/PTA and work with those groups. (Terena Woodruff/Building Administrators, ongoing)

3. Parents will be given the opportunity to participate in an annual survey at the end of the school year to improve school effectiveness. Survey results will be reviewed by the parental involvement committee. (Terena Woodruff/Building Parental Involvement Facilitators, May 2016)

4. The district will provide reasonable support for parental involvement at the request of the schools. This support may include but is not limited to publicizing parental involvement events and providing district level staff to support events. (Terena Woodruff/Liz Massey, ongoing)

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

1. The district will conduct an annual survey of parents at the end of each year to identify barriers to parental involvement as well as strengths and challenges of the parental involvement plan. (Terena Woodruff, May 2017)
2. The parental involvement committee will review survey results and data from buildings, such as documentation of number of parental involvement hours and participants, to evaluate and revise the plan for the following year. (Terena Woodruff, May 2017)
3. The committee will develop and disseminate a report of the of evaluation results. This information will be posted on the website. (Terena Woodruff, June 2017)
4. Use findings from evaluation process to make recommendations to each participating school for parental involvement policy revision and provide suggestions for designing school improvement policies, as they relate to parental involvement. Recommendations will be for both school and district plans. (Terena Woodruff, May/June 2017)
5. Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. The report will be available in the parent center and at the first PTO meeting of the following school year. (Terena Woodruff, September 2016)

Goal 5: How will the district involve parents n the joint development of the district Title I Application under section 1112 (ACSIP)?

1. A parental involvement committee including parents will be established to serve on the district ACSIP committee to develop the Title I Application. (Terena Woodruff/Melanie Duerkop, September 2016)

2. The parental involvement committee will encourage the formation of partnerships with local businesses and civic organizations.(Terena Woodruff, ongoing)

3. The committee will conduct annual surveys and review the results to improve district effectiveness. (Terena Woodruff, May 2017)