

**Central Elementary**  
**Parent and Family Engagement Plan**  
**2017-2018**

**1: Central Elementary will foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement.**

- The school will distribute a weekly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement.  
Date: Ongoing Person Responsible: Bethany Hill Contact: 501-743-3564
- Each teacher will send home a folder containing student papers and work samples.  
Date: Ongoing Person Responsible: Bethany Hill Contact: 501-743-3564
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.  
Date: Ongoing Person Responsible: Bethany Hill Contact: 501-743-3564
- The school will provide to parents report cards every nine weeks with information regarding their child's academic progress.  
Date: Oct, Jan, March, May Person Responsible: Bethany Hill Contact:

501-743-3564

**2: Central Elementary will provide the following opportunities to increase parent and family engagement, while building staff and parent capacity to engage in these types of efforts.**

- Meetings will be held at various times during the day or evening to better accommodate parents/guardians  
Date: Ongoing Person Responsible: Bethany Hill Contact: 501-743-3564
- Teachers will hold conferences individually with parents of the children in their classrooms. Parents will be given an explanation of the interventions teachers are using to assist the child in reaching achievement goals.  
Dates: Oct 17,19/March 13,15 Person Responsible: Bethany Hill Contact: 501-743-3564

**3: Central Elementary will provide information to parents about volunteer opportunities.**

- The school will provide opportunities for parents and community members to support the instructional program through such programs as PALS, Hallway Heroes, volunteer tutoring, and special friends.  
Date: Ongoing Person Responsible: Bethany Hill Contact: 501-743-3564
- The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts.  
Date: Sept 2017 People Responsible: LeeAnn Reed & Liz Savage Contact: 501-743-3564
- Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment.  
Date: Sept 2017 & April 2018 Person Responsible: Bethany Hill Contact: 501-743-3564
- The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parent and family engagement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies.  
Date: Aug 2019 Person Responsible: Linda Payne Contact: 501-743-3564

#### **4: Central Elementary will work with parents to create a School-Parent-Compact.**

- School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

Distribution Date: Aug 10 Person Responsible: Bethany Hill Contact: 501-743-3564

Creation Date: April 2018 People Responsible: LeeAnn Reed & Liz Savage

#### **5: Parents will be provided the opportunity to engage in the decision-making process regarding the development, implementation and evaluation of Central Elementary's schoolwide school improvement plan and Central's Title I, Part A Program.**

- The school will engage parents in decision making about the allocation of its Title I, Part A funds for parent and family engagement.

Date: Sept 2017 & April 2018

Contact: 501-743-3564

Committee Responsible: Parent and Family Engagement Committee

Members: Misti Flynn, Amanda Deal, Jessica Williams, LeeAnn Reed, Liz Savage, Bethany Hill, & Amanda Picard

- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.

Date: Sept 2017

Person Responsible: Bethany Hill

Contact: 501-743-3564

- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.

Date: Ongoing

Person Responsible: Bethany Hill

Contact: 501-743-3564

#### **6: Central Elementary will provide resources for parents.**

- Parents may check out materials, use a computer to check attendance, and visit educational websites. A suggestion sheet will also be available for parental input. The school will open the resource center at hours that are convenient to parents.

Date: Ongoing Person Responsible: LeeAnn Reed & Liz Savage Contact: 501-743-3564

Hours: Monday – Friday 7:30 AM - 3:30 PM

Location: Central Elementary Family Room

- The school will distribute Informational packets each year.

Date: Aug 10

Person Responsible: Bethany Hill

Contact: 501-743-3564

- To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library.

Date: Ongoing

Person Responsible: Melissa Bulice

Contact: 501-743-3564

- Create a parent center.

Date: Aug 10

Person Responsible: LeeAnn Reed & Liz Savage

Contact: 501-743-3564

- Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.

Date: Aug 10

Person Responsible: Bethany Hill

Contact: 501-743-3564

- The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator.

Date: Aug 7

Person Responsible: Bethany Hill

Contact: 501-743-3564

Parent Facilitator: LeeAnn Reed

**7: Central Elementary will engage parents in the evaluation of your parent and family engagement efforts.**

- The school will engage parents in the annual evaluation of the Title I, Part A Program's parent and family engagement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff.

Date: Sept 22                      Person Responsible: Amanda Picard                      Contact: 501-743-3564

**8: Central Elementary will use parent interest surveys to select, plan, and implement parent and family engagement activities that will be offered throughout the year?**

- The results of the parent interest survey will be used to plan the parent and family engagement activities for the year.

Date: May 2018                      Person Responsible: Bethany Hill                      Contact: 501-743-3564

- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parent and family engagement plan evaluation.

Date: May 2018                      Person Responsible: LeeAnn Reed & Liz Savage                      Contact: 501-743-3564

**9: Central Elementary will hold an annual Title I Meeting that must be conducted separately.**

- The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program.

Date: Sept 29                      Person Responsible: Bethany Hill                      Contact: 501-743-3564

- The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.

Date: Sept 29                      Person Responsible: Bethany Hill                      Contact: 501-743-3564