

**ACE/ALE  
Parent and Family Engagement Plan  
2018-2019**

**1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.**

- The school will create a website with staff contact information, useful links and a calendar of events. Homework assignments and pertinent classroom information will be available on Apex. Also, parents can access their child's grades using the log-in information they received at the beginning of the school year. Parents may use email to communicate with members of the school staff. (Kathy Peters 501-743-3520)
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress. (Michele Evans 501-743-3520)
- Apex will provide to parents a weekly email regarding their child's academic progress. (Kathy Peters 501-743-3520)
- The school will send flyers home with students and post notices in school facilities about parent meetings. (Kathy Peters 501-743-3520)

**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

- Open House-August 16, 2018 from 4:30PM to 6:30PM (Michele Evans 501-743-3520)
- Mandatory parent/student orientation sessions are held to help parents understand how to enhance their child's education-August 13,14 at 8:00AM and 12:15PM and 16 at 6:00PM (Michele Evans 501-743-3520)
- Representatives from ASU-Beebe will give a presentation concerning their programs and financial aid-October 11 at 5:30PM (Breanne Selah 501-743-3520)
- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given current grades and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. These will be held on October 16 and 18 in the fall and March 12 and 14 in the spring from 2:45PM to 7:00PM. (Michele Evans 501-743-3520)
- Grandparents Day-September (Kathy Peters 501-743-3520)
- Parental and Family Engagement Meeting-August (Kathy Peters 501-743-3520)
- Honor Roll Assemblies-October 16 and March 12 at 6:00PM (Randy Granderson 501-743-3520)
- College and Career Fair-January 2019 (Kathy Peters 501-743-3520)
- Senior Celebration Day- May 1, 2019 (Breanne Selah 501-743-3520)

**3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

- Parents will be notified of Hallway Heroes training through the district website. Parents will be invited to participate in various events throughout the school year. (Kathy Peters 501-743-3520)
- STATE REQUIREMENT – Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. (Kathy Peters 501-743-3520)
- STATE REQUIREMENT (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parent and family engagement

strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. (Linda Payne 501-843-3363)

**4. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the schoolwide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way. (Kathy Peters 501-743-3520)
- STATE REQUIREMENT – To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. (Kathy Peters 501-743-3520)
- STATE REQUIREMENT - The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school. (Kathy Peters 501-743-3520)

**5. How will your school provide resources for parents?**

- The Parent Center, located in the room next to the front desk, may be used by parents to check out materials, use a computer to check grades, and visit educational websites. The school will open the resource center during school hours and during evening parent events. (Kathy Peters 501-743-3520)
- STATE REQUIREMENT - The school will distributed Informational packets each year that includes a copy of the school's parent and family engagement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parent and family engagement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, email...) All of these items can be found on the district website. (Kathy Peters 501-743-3520)
- Cabot Public Schools include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. (Michele Evans 501-743-3520)
- Michele Evans has designated Kathy Peters as the parent and family engagement facilitator. (Michele Evans 501-743-3520)

**6. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?**

- The school will ask parents to fill out a parent interest survey at both parent/teacher conferences to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. (Anita Grisham 501-743-3520)
- The school will use the results of the parent interest survey will be used to plan the parent and family engagement activities for the year. (Carmen Perrette 501-743-3520)
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parent and family engagement plan evaluation. (Kathy Peters 501-743-3520)
- Advisors will hold CAP conferences with parents and students to discuss course selections, career planning, and preparation for postsecondary opportunities. (Michele Evans 501-743-3520)

Parent & Family Engagement Facilitator - Kathy Peters

Parent & Family Engagement Committee - Kathy Peters, Michele Evans, Summer Hensley, Randy Granderson, Anita Grisham