

**Eastside Elementary School
Parent and Family Engagement Plan
2018-2019**

Goal 1: Eastside Elementary will use various communication strategies to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- The school will distribute a bi-monthly newsletter to parents that is developed with the participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills. (Jill Fletcher Principal 501-743-3563)
- The school will send out information throughout the year using: Facebook, Twitter, and Remind. (Carol Skiba, Assistant Principal/Instructional Facilitator and Jill Fletcher, Principal 501-743-3463)
- Each Teacher will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school. (Regular Classroom Teachers, Jill Fletcher, Principal 501-743-3563)
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress. (Regular Classroom Teachers, Carol Skiba, Assistant Principal/Instructional Facilitator 501-743-3563)

Goal 2: Eastside Elementary will hold regularly scheduled parent meetings, conferences, and various activities throughout the school year providing flexible meeting times with the goal of increasing parental involvement and build staff and parent capacity to engage in these types of efforts.

- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. Conference dates: October 16 & 18, 2018 and March 12 & 14, 2018. (Jill Fletcher, Principal 501-743-3563)
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning. (Angelia Joslin, Parent and Family Engagement Facilitator; Allan West, PTO Vice-President, Jill Fletcher, Principal 501-743-3563)
 - Library assistant
 - Special parent lunches
 - Book fair helpers
 - Grandparents Day
 - Family reading night
 - Open House
 - Parent-school organization
 - Classroom reps (two per classroom)

Goal 3: Eastside Elementary will provide information to parents about volunteer opportunities.

- Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. (Angelia Joslin, Parent and Family Engagement Facilitator 501-743-3563)
 - Parent Night/Ice Cream Social
 - Grandparents Week
 - Family Nights
- State requirement- The teachers will host a parent night in which they will talk to parents about the different resources that they can use to help their child. The teachers will provide them with the information of the Department of Education website and how the parents can use these tools to help their child. The teachers will provide at home activities that are easily accessible for parents to be able to use and help their child.

- State requirement- Eastside Elementary Faculty and Staff will participate in no fewer than 2 hours of professional development for teachers designed to enhance the understand of effective parents and family engagement strategies. Administrators will participate in no fewer than 3 hours of professional development.

Goal 4: Eastside Elementary will provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and to engage them in the decision-making processes regarding the plan.

- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. (Angelia Joslin, Parent and Family Engagement Facilitator; 501-743-3563)
- The school will involve parents on school improvement planning committees. (Angelia Joslin, Parent and Family Engagement Facilitator; 501-743-3563 Jill Fletcher, Principal 501-743-3563)
- The school shall enable the formation of a Parent Teacher Organization that will foster parental and community involvement within the school. (Allan West, PTO Vice-President; 501-743-3563)

Goal 5: Eastside Elementary will provide resources for parents.

- Parents may check out materials, use the computer to check grades, and visit educational Websites. Parents will be encouraged to visit the parental resource center. The school will open the resource center at hours that are convenient to parents. (Angelia Joslin, Parent Involvement Coordinator; 501-743-3563)
 - Eastside Elementary Parent Resource Center hours of operation: Monday-Friday during regular school hours and any after school special event.
 - The Parent Resource Center is located in a room next to the library.
- The school will distribute information packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate. (Angelia Joslin, Parent and Family Engagement Facilitator); Packets distributed at Eastside Elementary Open House, as well as through newsletters, notes, phone calls, emails, website, and also available in the office.). 501-743-3563)
- To promote and support responsible parenting, the school shall, as funds are available; Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. (Angelia Joslin; 501-743-3563)
- Create a parent center (Angelia Joslin, Parent and Family Engagement Facilitator 501-743-3563)
- Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions (Cabot School District 501-743-3563)
- The principal of each school in a school district shall designate at least (1) certified staff member who is willing to serve as a parent facilitator. (Jill Fletcher, Principal; 501-743-3563)

Goal 6: Eastside Elementary will engage parents in the evaluation of parent and family engagement efforts throughout the year.

- The school will distribute a survey after family engagement activities to determine the effectiveness of the event and if changes are warranted. (Jill Fletcher, Principal; 501-743-3563 Angelia Joslin, Parent and Family Engagement Facilitator 501-743-3563)

Goal 7: Eastside Elementary will use parent interest surveys to select, plan, and implement parental activities that will be offered throughout the year.

- The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning activities they feel will be most beneficial in the efforts to support their child academically. (Angelia Joslin, Parent and Family Engagement Facilitator, 501-743-3563)
- The school will use the results of the input for classroom room reps to help plan the parental involvement activities for the year. (Angelia Joslin, Parent and Family Engagement Facilitator 501-743-3563)

Parental and Family Engagement Facilitators: Angelia Joslin

Parent and Family Engagement Committee: Jill Fletcher, Principal* Carol Skiba, Assistant Principal/Instructional Facilitator * Allan West, Parent Teacher Organization President* Anita Kee, Krissie Wright, Lyndsie Odle, Shealah Treece, Rachael Turner Parents* Stephanie Tiner Alumni Parent