

**Northside Elementary
Parent and Family Engagement Plan
2018-2019**

Parent Involvement Coordinator: Karen Turner
Parent Involvement Committee Members:
Karen Turner, Parental Involvement Coordinator and Reading Interventionist
Suzie Kelley, Principal
Miriam Berryhill, Asst. Principal/Instructional Facilitator
Kelly Julian, Teacher and parent of a 4th grader
Taylor Smith- Counselor
Casey Ashley- Parent of a 4th grader
Damon Bivens- Community/Business member and former NSE parent

1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

* The school will maintain a website on the district's homepage. The website will be composed of various information such as a calendar of events, Monday Newsletter, Parent Volunteer Opportunities, and faculty and staff contact information as well as any special announcements. (A. Elizandro, L. Massey; on-going 501-843-3363)

* Classroom teachers will use various forms of communication with parents such as class dojo, e-mail, written notes home, texting/Remind 101, and phone calls. Information shared will consist of positive/negative behavior, questions/concerns that the teacher may have, or the child's progress. Parents can communicate with the teacher in any of these ways as well. (classroom teachers; on-going 501-743-3568)

* Beginning of year packets are sent home at open house and given to new students when they enroll throughout the year. This packet contains any important school information that a parent would need. (D. Brown, classroom teachers, 501-743-3568)

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher * Northside Elementary Open House- August 9, 2018 (S. Kelley, M. Berryhill 501-743-3568)

- Report to the Public Monday, Oct. 1 5:30 (S. Kelley and M. Berryhill 501-743-3568)
- Title I Meeting- Monday, Oct. 1 (6:00 S. Kelley and M. Berryhill 501-743-3568)
- Gifted and Talented Open House- Thurs., Sept. 27, 2018 (6:00-7:00) (J. Thomas 501-743-3568)
- Grandparent's Day-September 6th and 7th (10:20-1:30) (S. Kelley, M. Berryhill 501-743-3568)
- Parent/Teacher Conferences- October 16th and 18 (2:45-7:00), March 12 and 14 (2:45-7:00) (S. Kelley, M. Berryhill (501-743-3568)
- Family Movie Night- Oct. 25 (5:30-7:30) (S. Kelley, M. Berryhill, K. Turner 501-743-3568)
- Go Green Family Night- February 28, 2018 (6:00-7:30) (S. Kelley, M. Berryhill, M. Miller, K. Turner (501-743-3568) conferences each year.)
- * During family night events, parents will be provided with developmentally appropriate learning materials in reading and/or math. (Karen Turner and classroom teachers 501-743-3568)

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- * The school will hand out information for the district-wide initiative for encouraging parental involvement. A Cabot School District administrator (M. Byrd) will facilitate an orientation meeting to educate and train parents on what volunteerism looks like in the Cabot Public School District. The program is called Hallway Heroes, which invites parents to greet students as they arrive at school; help with lunch and/or recess duties; monitor hallways, entryways, parking lots, and playgrounds; assist office personnel and teachers with daily support tasks; eat lunch or play on the playground with a student, etc. (M. Byrd Sept. 10, 2018. 501-743-3568)
- * At open house the school will have a volunteer table set up which encourages parents to volunteer for various activities throughout the year. These will consist of but are not limited to things such as family nights, Veteran's Day Event, reading buddies, Red Ribbon Week, etc. (K. Turner 501-743-3568)
- * During family night events, parents will be provided with developmentally appropriate learning materials in reading and/or math. (Karen Turner and classroom teachers 501-743-3568)
- * All certified staff are required to complete 2 hours of parental involvement professional development training each year. (S. Kelley; 501-743-3568)

4. How will your school work with parents to create a School-Parent-Compact?

NSE staff, parents, and students will sign a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. This compact will be sent home to all parents at the beginning of the year and be available at our Report to the Public. All stakeholders will sign the compact. (D. Brown and classroom teachers 501-743-3568)

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- * Various committees in our school have parent representatives to contribute to the decision making process of that committee's activities. (T. Smith; quarterly 501-743-3568)
- * Various surveys are sent to parents for feedback throughout the year. This information is used in future decision making and how Title 1 funds will be spent. (S.Kelley, M. Berryhill; as needed 501-743-3568)
- * We are currently considering the addition of NSE alumni to our current community advisory committee (K. Turner 501-743-3568)
- * The process for resolving parental concerns is in the district handbook. (Dr. Tammy Tucker, 501-843-3363)

6. How will your school provide resources for parents?

- * A Parent Resource Center will be located in the school, in which parents can check out Math and Literacy materials to help their children academically at home. Materials will also be available on the following topics: Parenting and Co-Parenting, Addiction, Adult Education, Children with Disabilities,

Managing Stress, Hygiene, etc. (M. Berryhill, T. Smith; open during school hours. Located in the cafeteria - Monday – Friday 7:30-4:00 501-743-3568)

* The school will post yearly a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year, and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail, etc.). (T. Smith 501-743-3568)

* During family night events, parents will be provided with developmentally appropriate learning materials in reading and/or math. (classroom teachers 501-743-3568)

* In the back to school information packet, information is included which informs parents on how to communicate with the teacher or administrator if there is a parental concern. Parents are encouraged to communicate regularly with the classroom teacher but also told that admin is available upon request. (S. Kelley 501-743-3568)

* Karen Turner will be the certified staff member at NSE that will serve as the parent facilitator. (K. Turner 501-743-3568)

7. How will your school engage parents in the evaluation of your parent and family engagement efforts?

* The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff. The Title I committee, made up of teachers, parents, and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. (S. Kelley, M. Berryhill, K. Turner 501-743-3568)

8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?

* The school will ask parents to fill out a parent interest survey at the end of the school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. (S. Kelley 501-743-3568)

* The school will use the results of the parent interest survey to plan the parental involvement activities for the following year. (S. Kelley, M. Berryhill, K. Turner 501-743-3568)

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

* The school will conduct the Annual Title I Meeting for all parents on Oct. 1, 2018 @5:30 (S. Kelley, M. Berryhill, K. Turner 501-743-3568).