

Central Elementary- Cabot Public Schools

Philosophy: We recognize family as the primary influence in a child's life.

We believe:

- **A child's education is a responsibility shared by school staff and family the entire time they are in school.**
- **Families and school staff must work as knowledgeable partners.**
- **Families must play a positive role in providing for student success.**

I. Program components*

To support the belief that Central Elementary, school's parents, alumni, and community working together as knowledgeable partners is essential in establishing the highest quality educational program. The K-4 Parental involvement Plan will include, but not be limited to, the following components of a successful parental involvement program.

A. Parent, Alumni, and Community Involvement*

Central Elementary School will provide the following opportunities to involve parents, alumni, and community.

1. Development of a Parent, Alumni, and Community Involvement Committee.
 - a. A Parental Involvement Plan will be developed by the designated committee.*
 - b. The plan will be disseminated to all school patrons.*
 - c. The Parental Involvement Plan will be published on the Cabot Public Schools website.
2. Volunteer Plan*
 - a. At the beginning of the school year, the committee will extend an invitation to all parents to volunteer.
 - b. The committee will survey parents regarding their abilities and interests as volunteers.*
 - c. The principal will conduct a needs assessment at the building level to ascertain degree of needs. A list of needs will be compiled and distributed to parents.*
 - d. An orientation will be held to inform volunteers about the school.
 - e. The committee will provide a volunteer resource book for teachers listing the interests and availability of volunteers.*
3. Activities and Events*

- Volunteer Orientation
- Parent Center Open House
- Family Nights (Two theme based nights)
- Benchmark Parent Nights
- Open House*
- Parent/Teacher Conferences
- Grandparents' Day
- Annual Report to the Public
- Career Week
- PTO Meetings
- Music Programs
- Character Celebrations
- PALS
- Track and Field

- Read Across America Readers
- Room Parents
- Boo-Hoo and Bagels
- Backpack Program
- Field Trips
- 4. Class Parties Resource Materials*
 - Parenting books, pamphlets, and handouts*
 - Student handbooks
 - School Website
 - Community resources
 - Internet resources
 - Weekly classroom newsletters
- 5. Recognition of Parents*
 - Parent recognition events will be organized to that volunteers and/or community partners

II. Informational Packets*

Informational Packets containing pertinent school information will be furnished to each parent. Each parent is provided with:

- a. A school telephone number, e-mail address, and school
- b. Description of school's Parental Involvement Program.*
- c. Responsibility of the parent, student, teacher and school.
- d. List of ways parents may be involved at school and in child's education*
- e. Calendar sent home monthly encouraging parental involvement in each activity.
- f. District calendar available online for parental involvement across district events
- g. Dates of two parent/teacher conferences to be held each year.*
- h. List of resources available in the Parent Center
- i. Notification of other activities as scheduled

III. Parent Center*

A Parent Center is available with parent resources

Parents who do not have access to internet will be invited to use the computer in the Parent Center for school related communication.

Location: Conference room/Parent Center

Time: 7:30 a.m. to 4:00 p.m.

Contact Person: LeeAnn Reed, Parental Involvement Coordinator

IV. School Policies*

Central Elementary School encourages parental involvement and participation.

- a. The policy regarding checkout and pick-up procedures of children will be located in the student handbook.*
- b. Procedures for classroom visitation during school events will be located in the school office and in the school handbook under "Visitors to the School".*
- c. Staff development in effective parental involvement strategies for teachers and administrators will be completed based on ADE requirements. *

- d. The school's process for resolving parental concerns is published in the school handbook under "Appeals Procedure."

V. Parent Facilitator*

The principal will designate one certified staff member as Parent Facilitator to help organize meaningful training for staff and parents promoting and encouraging a welcoming atmosphere for parental involvement in the school and to undertake efforts to ensure that parental participation is recognized as an asset to the school.

* Denotes requirements in ACT 307 (Amended Act 603 of 2003)