

Westside Elementary

Parental Involvement Plan

2013-2014

Westside Elementary School is dedicated to the effective education of all students. We recognize the family as the primary influence in a child's life, and know that the family plays an integral role in the educational success of all children. Education is a shared responsibility of the family and school during the entire time a child spends in school. Families and school staff must work together as knowledgeable partners to attain success. Westside Elementary is committed to effective parental involvement. We will welcome parents to our campus and classrooms by providing a climate conducive to active parental participation.

I. Program Components

To support the belief of the Cabot Public School, the schools' parents, alumni and community must work as knowledgeable partners. The Westside Elementary K-4 Parental Involvement Plan will include, but not be limited to, the following components of a successful parental involvement program.

A. Parent, Alumni and Community Involvement

Westside Elementary School will provide the following opportunities to involve parents, alumni and community.

1. Development of a Friends of Westside Stakeholders Group

- a. A Parental Involvement Plan will be developed involving parents of students at all grade levels in a variety of roles.
- b. The plan will be available to all Westside patrons on the district website.

2. Volunteer Plan

- a. A parent survey will be conducted regarding the abilities, interests and availability of volunteers.

- b. A needs assessment will be conducted at the elementary school building level to determine needs. A list will be compiled and distributed to parents.
- c. A volunteer resource book will be provided to teachers listing the interests and availability of volunteers.

3. Activities and Events:

Annual Report to the Public
Open House
Title I Information Meeting
Parent/Teacher conferences
PTO Meetings
Music Programs
Literacy, Math & Science Family Nights
Tutoring
Grandparent's Day
Awards Assemblies
Career Week
Room Parents
ELO (Extended Learning Opportunities)
Parent Resource Center
PALS
Fire Department Visits
Police Resource Officer
Special Events (Dr. Seuss's Birthday,
Career Parade, Children's Book Week,
Field Trips, Track & Field Days, etc.)

B. Resource Materials

- 1. Handbooks – District, Title I
- 2. District/School Websites
- 3. Parent Center Materials
- 4. Family Information Kits (Blue Take Home Folders)

C. Recognition of parents who attend parent/teacher conferences will be published on the Westside webpage.

II. Information Kits

Parent information kits containing pertinent school information will be furnished to each family at the beginning of the school year. Each kit will contain:

- A. District Student Handbook
- B. A District Student Calendar
- C. School Address, Telephone Number, Website Address, etc
- D. List of ways parents may be involved at school and in child's education
- E. Dates of two parent/teacher conferences
- F. School Meal Information and application for Free and Reduced Price Meals
- G. A Parent's Guide to Core Curriculum
- H. Student Car Rider Drop-Off/ Pick-Up and Parent Pick-Up Procedures
- I. Student Internet Use Agreement
- J. Picture and Video Permission Form
- K. Hall Pass School Visitor Management Procedures

III. School/ Parent Compact will be distributed to all Parents during the first week of school.

IV. Parent Center

A Parent Resource Center located on the Westside Elementary School campus will be available upon request.

V. School Policies

Westside Elementary School encourages parental involvement and participation.

- A. The policy regarding checkout procedures of children is published in the Cabot Public Schools Student Handbook under *Checkout Policy*.

- B. The Westside car-riders drop-off/pick-up and parent pick-up procedure will be distributed in the Parent Information Kits and will be available in the school office.
- C. The policy for classroom visitation during school is published in the Cabot Public Schools Student Handbook under *Visitors to the School*.
- D. The schools process for resolving parental concerns is published in the Cabot Public Schools Student Handbook under *Appeals Procedure*.