

Homebound Instruction Application

Name _____ Grade _____ Date of Birth _____
Last First Middle

School _____ Counselor _____

Please check all that apply: ☐ 504 Plan ☐ ESL services ☐ Special Education services/IEP ☐ GT/AP courses

Parents/Guardian _____ Phone _____ Address _____

The signature confirms the parent/guardian has received Cabot Public School District Parent & Student Homebound Instruction Information page.

Parent/Guardian Signature _____ Date _____

Physician's Report

This form must be completed by the student's physician and returned to the Director of Counseling, Cabot Public Schools, 602 North Lincoln, Cabot, AR 72023, fax to 501-843-0576, or email terena.woodruff@cabotschools.org This information is essential in determining eligibility for services.

Physician's Name (printed) _____ Clinic Name _____

Address _____ Phone _____ Fax _____

How long has this student been a patient? _____ Diagnostic/Medical Label _____

Briefly explain how this illness/injury prevents school attendance _____

Prognosis including length of homebound (*specific date or length is required*) _____

Please rate symptoms Chronic Acute Mild Moderate Severe

Physician's Signature _____ Date _____

School Use Only

☐ Approved ☐ Denied Begin Date _____ Projected End Date _____

Assigned Teacher _____ Date services ended _____

Comments _____

Authorized by _____ Date _____



Parent & Student Homebound Information

Student Name _____ Parent Name _____

To be considered for homebound instruction

- A student must have an illness or injury that prevents school attendance longer than 10 days
- Homebound instruction is needed for for less than one semester
- The condition must be documented by a medical doctor
- A completed and signed Homebound Instruction Application must be submitted to the Director of Counseling
- It is the parent's responsibility to obtain and submit the application
- Incomplete forms will not be approved
- Attendance policies continue to apply until the application is approved. It is the parent's responsibility to obtain a doctor's note for any absences not covered by the approved time for homebound services
- Submitting an application does NOT guarantee approval
- A specific length of time for services or date of return is **required**
- Students receiving special services should contact the Director of Special Education in order to be considered for homebound services

Information after approval

- After approval a homebound instructor will contact the parents to arrange meeting times
- Homebound services consist of a minimum of two (2) hours and a maximum of five (5) hours per week.
- The assigned homebound instructor coordinate with classroom teachers for assignments and grading
- A student can not attend school or participate in any school events while receiving homebound services
- Student schedules *may* be adjusted due to specific class requirements if class standards can not be taught effectively through homebound instruction. **THIS COULD AFFECT THE EXPECTED GRADUATION DATE.** These courses include, but are not limited to, Pre AP, AP, foreign language, band, computer, medical, and career tech electives.
- Students receiving homebound instruction for less than four weeks may be able to continue some or all of their current classes
- The parent is responsible for notifying the homebound instructor if the length of services need to be shortened or extended. The homebound instructor will notify the Director of Counseling.
- Services may be lengthened or shortened with documentation from the student's doctor. The parent is responsible for obtaining documentation.
- Attendance policies apply after the projected date for end of services unless the Director of Counseling has received documentation from the student's doctor to extend services. Documentation must include a specific length of time or return date.
- The student is responsible for completing assignments in a timely manner. If a student can not complete assignments by the due date, the homebound instructor should be notified immediately.
- If a student is unable to meet with the homebound instructor during the schedule time, the parent should contact the homebound instructor
- Homebound services may be discontinued due to repeated cancellations or lack of completing assignments
- Students will follow requirements for semester tests

Parent signature _____ Student signature _____