Stagecoach Elementary
Family and Community Engagement Plan

School Name:
Stagecoach Elementary

Facilitator:
Stephanie Ford
stephanie.ford@cps.k12.ar.us
501-743-3574

Plan Review/Revision Date:
4/30/2026

District Level Reviewer, Title:
Emily Taylor, Director of Counseling
Jordan Boris, District Social Worker

District Level Approval Date:
June 5, 2026

Committee Members, Role:
Stephanie Ford, Facilitator and Assistant Principal
Julia Treadway, Principal
Stacy Noechel, Counselor
Maria Norman, PTO Member
Sally Beebe, PTO Member
Cayla Holtzclaw, Military Parent

1: Jointly Developed Expectations and Objectives

(Describe/List how parents will be involved in the development of the school family and community engagement plan and how parents will be involved in the planning, review, and improvement of family and community engagement programs.)

- Families are involved in the development of the Family and Community Engagement Plan (FACE). (Stephanie Ford, Spring 2027)
- Families will be involved in the review, evaluation, update, and improvement of the FACE plan annually to meet the changing needs of the school community. Our FACE Plan will be reviewed as needed by the committee members. Results from the Beginning of Year Survey will be considered in updating and improving the FACE plan. (Stephanie Ford, Spring 2027)
- Stagecoach Elementary will ensure that parents are adequately represented in a variety of roles: (Stephanie Ford, Spring 2027)
    - Parent Teacher Organization
    - School Improvement Committees (Plan)
    - School Leadership Team
    - Field trip chaperones
    - Volunteer opportunities to help during family events including: Back to School Events, Book Fair, Milk and Cookies with Santa, Mom Prom
    - Volunteer opportunities for classroom celebrations
    - Volunteer opportunities daily to help open car doors at drop off and make copies and other administrative tasks in our work room.
    - Library assistant, reading buddy, Book Fair helpers, Field Day, STEM bag volunteers
- Stagecoach Elementary will provide opportunities for regular meetings as requested. (Julia Treadway, ongoing)
- As a Purple Star School District, Cabot Public Schools is committed to supporting military families. The district will run a report of military connected families quarterly to identify any families new to the district in order to better welcome and support them during this transition. (Emily Taylor, Jordan Boris, quarterly)
- Stagecoach Elementary will enable and support a parent teacher organization (PTO). (Julia Treadway, Amanda Holder, ongoing)

2: Communication

(Describe/List how the family and community engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

- The FACE facilitator and contact information is:
  Stephanie Ford
  stephanie.ford@cps.k12.ar.us
  501-743-3574
- Stagecoach Elementary will make the FACE plan available to families and the local community electronically on the school website by August 1. Printed copies are available as requested. (Stephanie Ford, August 2026)
- The plan is written in an understandable and uniform format in a language families can understand. A translation service, Transperfect, is available. (Melanie Duerkop, August 2026)
- Stagecoach Elementary will distribute information annually that includes the following:
  -A description of FACE plans in the Student Handbook (Stephanie Ford, August 2026)
  -Building specific FACE plans can be found on our district website by clicking the "Departments" tab and then finding "Counseling." (Stephanie Ford, August 2026)
  - Recommended roles of families (as listed in section 1 of this plan)
  - Ways for families to be involved in a variety of roles (as listed is section 1 of this plan)
  - A survey of volunteer interests
  - A schedule of planned activities throughout the school year
  - A system of regular, two-way communication for families and teachers including phone calls, emails, Class Dojo, remind, and social media pages and groups
- Stagecoach Elementary will obtain signatures from families acknowledging receipt and location of the District FACE plan through back to school and new student registration using the online registration platform. (Stephanie Ford, October 2026)
- Family meetings will be offered at various times. (Julia Treadway, ongoing)
- Parent meetings will be offered in various formats including Google Meet. (Julia Treadway, ongoing)
- The school will distribute a digital bi-weekly newsletter to families developed by the principal. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills. (Julia Treadway and Stacy Noechel, ongoing)
- Each child will receive a communications folder to encourage regular two-way communication between home and school. It will be sent home daily by the teacher with important communications and is expected to be returned to school each day. (Stephanie Ford, ongoing)

3: Building Staff Capacity

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for family and community engagement activities.)

- Stagecoach Elementary will ensure professional development requirements are met for teachers and administrators. The yearly schedule of state required topics, including family and community engagement, will be followed. (Pam Wilson, ongoing)
- Teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents, will participate in district-approved professional development in areas including, but not limited to:
    - Parents playing an integral role in assisting student learning
    - The value and utility of the contributions of parents
    - How to reach out to, communicate with, and work with parents as equal partners
    - Implementing and coordinating parent programs and building ties between home and school
    - Welcoming parents into the school and seeking parental support and assistance
- Stagecoach Elementary will provide information in a format, to the extent practicable, in a language the parents can understand. (Melanie Duerkop, ongoing)
- Stagecoach Elementary will respond to parent requests for family and community engagement activities. (Julia Treadway, ongoing)
- Parents are recognized as a full partner and the process for resolving conflicts is included in the school handbook. (Michael Byrd, ongoing)

4: Building Parent Capacity

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

- Stagecoach Elementary will schedule regular family and community engagement meetings. These meetings will provide information to help parents enhance their child's education as well as to provide opportunities to volunteer or help support their child's school. (Julia Treadway, Stephanie Ford, ongoing)
    - Open House in August
    - Parent Teacher Conferences October and March

- Monthly PTO meetings
-Family Reading, Math, and Science Nights
-Parent information meeting on ATLAS scores (beginning of year)

- Stagecoach Elementary will provide descriptions of the student curriculum on the district website. (Liz Massey, ongoing)
- Stagecoach Elementary will provide families with individual student academic assessment results and interpretation of those results upon request. (Julia Treadway, Lesli Sawatsky, ongoing)
- Stagecoach Elementary will provide families with a description and explanation of the assessments used to measure student progress and achievement levels of the challenging State academic standards. (Julia Treadway, Lesli Sawatsky, ongoing)
- Stagecoach Elementary will provide assistance and instruction to parents of children served by the school in understanding these topics:
    - Arkansas Academic Standards
    - State and local academic assessments
    - Strategies parents can use to support their child's academic achievement
    - Partnering with teachers to support their child's academic achievements
    - Incorporating developmentally appropriate learning activities
    - Use of DESE website and tools for parents
    - Assistance with nutritional meal planning and preparation
    - Role play and demonstration

  (Julia Treadway, Lesli Sawatsky, Stephanie Ford, ongoing)
- Stagecoach Elementary will promote and support responsible parenting by maintaining a Parent Resource Center that provides materials and training to help families work with their children to improve academic achievement. (Stephanie Ford, ongoing)

5: Coordination

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

- Stagecoach Elementary will utilize community resources to benefit students and families. (Julia Treadway, ongoing)
    - Junior Auxiliary of Cabot provides a picture book to each first grade student.
    - A local dentist provides second graders with an exam, dental hygiene tips and tools including a toothbrush.
    - The Cabot Fire Department provides fire safety lessons for all students.
- Stagecoach Elementary will coordinate and integrate family and community engagement activities to include early childhood programs and/or college &

career readiness resources as appropriate. (Stacy Noechel, classroom teachers, ongoing)
    - My Future Story program during the month of May
    - Stagecoach Elementary will coordinate with Cabot Middle School South and Cabot Middle School North to help provide a smooth transition from one school to the next by raising parental awareness. Schools will work together to allow 4th grade students to visit and attend an orientation. (Julia Treadway, Stacy Noechel, May 2027)
- Stagecoach Elementary will promote and support responsible parenting. (Stacy Noechel, ongoing)
- Stagecoach Elementary will consider recruiting alumni to create an alumni advisory commission. (Julia Treadway, ongoing)
- Stagecoach Elementary will enable and support the formation of a parent teacher organization and utilize the leaders in appropriate decisions. (Amanda Holder, August 2026)
- Stagecoach Elementary will engage in activities that will use community resources to strengthen school programs. (Stacy Noechel,ongoing)
    - Local churches help donate items for our food and clothing pantry
    - Junior Auxiliary provides bill assistance, picture books, clothing and lice kits.
- Stagecoach Elementary will ensure that the FACE plan is comprehensive and coordinated. (Stephanie Ford, ongoing)
- The FACE plan and the School Improvement Plan will be aligned. (Stephanie Ford, ongoing)

6: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised family and community engagement policy.)

Stagecoach Elementary is not an identified Title I school.

7: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Stagecoach Elementary is not an identified Title I school.

8: Reservation of Funds

(If the district receives more than $500,000 in Title I allocation, then it must reserve 1 percent for family and community engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for family and community engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Stagecoach Elementary is not an identified Title I school.

9: Checklist of Assurances

(Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.)

☑	**A.1:**The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated. *[ADE Rules Governing Parental Involvement Section 3.02.3]*
☑	**A.2:**The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st: • The School Engagement Plan • A parent-friendly explanation of the School and District's Engagement Plan • The informational packet • Contact information for the parent facilitator designated by the School. *[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]]*
☑	**A.3:**The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook. *[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]*

☑	**A.4:**The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2026 being a required year) *[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)]*
☑	**A.5:**The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation. *[A.C.A. § 6-15-1704(a)(3)(B)]*
☑	**A.6:**The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator: • to help organize meaningful training for staff and parents, • to promote and encourage a welcoming atmosphere, and • to undertake efforts to ensure that engagement is recognized as an asset to the School. *[A.C.A. § 6-15-1702(c)(1)]*
☑	**A.7:**The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book.. *[A.C.A. § 6-15-1702(b)(6)(B)(ii)]*
☑	**A.8:**The School understands its obligation to conduct no fewer than two parent-teacher conferences per school year. *[A.C.A. § 6-15-1702(b)(3)(B)(ii)]*
☑	**A.9:**The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.

	[ADE Rules Governing Parental Involvement Section 3.02.2]
☑	**A.10:**The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of: • what students will be learning • how students will be assessed • The informational packet • what a parent should expect for his or her child's education • how a parent can assist and make a difference in his or her child's education. *[A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]*
☐	**A.11:**Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities. *[A.C.A. § 6-15-1702(b)(7)(B)(ii)]*
☑	**A.12:**The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms. *[A.C.A. § 6-15-1702(b)(6)(B)]*
☐	**A.13:**The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan. *[ESSA § 1116(a)(3)(D)]*
☐	**A.14:**The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to ade.engagementmatters@ade.arkansas.gov

	[ESSA § 1116(b)(4)]
☑	**A.15:**The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. *[ESSA § 1116(c)(4)(C)]*