



Eastside Traffic Procedures



- It is against the law to use a cell phone in a school zone.
- Keep student transportation tags on backpacks all year.
 - If you need to change permanent transportation, call the office by 2:00 p.m. Do not email the teacher.
- Do NOT park in the daycare parking lot across the street.
- Students can not be dropped off in the side parking lot.

MORNING ROUTINES (7:30-8:00)

Morning Drop-off by car

- Car riders enter the parking lot from Bellamy Street (beside the marquee).
- Fill all three lanes to merge at the corner, and stay close to the car in front of you
Please- Merge with KINDNESS, use your BLINKER
- Have students unbuckle, gather backpacks and lunch boxes as you pass the marquee.
- Students should exit the passenger side of the car.
- Staff will try to open the door; students can unload on their own if able.
- Wait for the line of traffic to proceed, do not go around cars.

Morning Walk-in

- If you need to meet with staff or bring in items, please park in the Bellamy parking lot.
- After the first week of school, students need to walk into the building on their own. (if there are special circumstances, please contact the office for directions)
- Enter the parking lot by the middle entrance on Bellamy Street.
- Turn right into the side parking lot to park.
- Walk the student into the building.
- When exiting the parking lot, turn right at the main exit.
- You can also follow the morning traffic and park in front of the building.

Morning Bus/Day Car

- Buses and daycare will be unloaded in the back parking lot.
- Only CPS staff will be allowed in this area.

Thank you for keeping our students and staff safe everyday!
Eastside Elementary 501-743-3563



Afternoon Pick-up Procedures



General Car Rider Procedures

- Place dashtag on your dashboard as you enter the parking lot.
 - If you do not have a dashtag, you will be asked to present your ID and pull forward until we get clearance from the office.
- Pull up as close as possible to the next car in order to help get more cars into the parking lot.
- Stay in your car at all times.
- Students will be loaded on the side of the car closest to the sidewalk. If you need an alternative approach, please proceed to the first pole.
- Teachers will call student names from the corner, and students will walk to the assigned pole. Follow the student to the correct pole to keep the flow of traffic moving.

Front Car Rider Pick Up

- Lanes one and two (inside lanes) merge to the FRONT CAR LINE.
- Load both lanes and pull forward as much as possible.
- Front car will exit left or right onto Bellamy. USE YOUR BLINKER
- If you need to buckle a child, pull past the flagpole.

Gym Car Rider Pick Up

- Lane three (outside lane) merges to the GYM CAR LINE. If lane two is open, fill and merge.
- Gym car will exit left **ONLY** onto Main Street.
- If you need to buckle a child, pull to the grass area after the line.

Walkers

- Please call the office if you plan for your child to be a walker.
- Do NOT park across the street and walk over to pick up your child.
- Walkers will be dismissed at 3:40 (or after traffic has calmed) from the front car line.
- If you walk to meet your child, you will need a dashtag.
 - Meet staff at the first pole after 3:40.

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